

**PUBLIC MEETING OF THE  
BOARD OF GOVERNORS**

Friday, April 4, 2014

Public Minutes of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 1:10 PM

HEADING	ITEM / DISCUSSION	ACTION
<b>ATTENDANCE</b>	<p><b>Board Present:</b> B. Ross (Chair), A. Shaver (President and Vice-Chancellor)), M. Parker, D. Dickson, P. Tsigaris, S. Jyrkkanen, M. Parker, R. Anderson, H. Hove, B. Holden, E. Bootle, R. Rahul</p> <p><b>Board Absent:</b> W. Oppal, R. Williams, F. Chan, P. Dagg</p> <p><b>Executive and Others Present:</b> U Scheck (Provost &amp; Vice President, Academic), M. Milovick (Vice President, Administration &amp; Finance), C. Seguin (Vice President, Advancement), J. Sparks (General Counsel), K. Meisters (A/Coordinator, University Governance)</p> <p><b>Guests:</b></p> <p><b>Media:</b></p>	
<b>ADOPTION OF AGENDA</b>	The agenda was adopted as circulated.	
<b>ADOPTION OF MINUTES</b>	<p><b><u>February 14, 2014</u></b></p> <p><i>On Motion duly made and adopted, it was RESOLVED, to approve the minutes of February 14, 2014 as circulated.</i></p>	K. Meisters
<b>BUSINESS ARISING FROM MINUTES</b>	<p><b><u>Worker's Right Consortium</u></b></p> <p>M. Milovick advised the Board that the Director, Anciliary Services is recommending TRU join the WCR. M. Milovick agreed with TRUSU that the WCR is something that TRU would like to be a part of. He also thanked TRUSU for their work. He thanked TRUSU for agreeing to pay the fee of \$1500 per year.</p> <p>A. Shaver asked about the suppliers we currently use. M. Milovick commented that the WCR deals at the manufacturer level and we can be assured that anything we sell in our bookstore is being made by a respectable manufacturer.</p>	

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<b>REPORT FROM THE FINANCE COMMITTEE</b>	A. Shaver asked if there is a need to change our suppliers.	
	M. Milovick commented that we do not need to change suppliers at this time.	
	<u>Tuition Fees and Other Fees (Notice of Motion)</u> B. Holden advised the Board that the Finance Committee met this morning and the following items are being brought to the Board for Notice of Motion:	K.Meisters
	Tuition Fees:	
	<i>Notice of Motion was served with regard to the following motion on Tuition Fees:</i>	K.Meisters
	RESOLVED that the University Will:	
	(a) increase all tuition fees for domestic students for all courses and programs, including vocational, that lead to academic credit at Thompson Rivers University (face-to-face and open learning) as per the Ministry of Advanced Education guidelines (estimated at 2.0%);	
	(b) increase the following ancillary fees as per the Ministry of Advanced Education guidelines (estimated at 2.0%):	
	a. Lab fees; b. Student computer lab fees (face-to-face); c. Technology fees (Open Learning); d. Athletics and recreation fees; e. Capital building fund; f. Open learning course administration fees; and g. other mandatory fees; and	
	(c) increase the following ancillary fees by 1.0%	
	a. University activity fees; b. Comprehensive university enhancement fund.	

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	<p>L and J Janitorial Contract:</p> <p><i>On motion duly made and adopted, it was RESOLVED to extend the extension of the L and J Janitorial contract as follows:</i></p> <p><i>WHEREAS the University's Signing Authority Policy provides that prior approval by resolution of the Board of Governors is required for any contract with a value greater than \$2 million;</i></p> <p><i>AND WHEREAS it is desirable to extend until June 30, 2018 the contract the University currently has with L&amp;J Diamond Maintenance Inc. for the provision of janitorial services at the University;</i></p> <p><i>THEREFORE, IT IS RESOLVED that the University is authorized to extend until June 30, 2018 the contract the University has with L&amp;J Diamond Maintenance Inc. for the provision of janitorial services at the University.</i></p> <p>B. Holden advised the Board that for the Operating Budget for 14/15 we have permission from Ministry to operate with a \$750,000 deficit this year.</p> <p>He also reported that the Committee discussed the 2014/15 budget and it will be presented at the May meeting. He also commented that we are working towards a balanced budget</p> <p>B. Holden reported that there has been a change in process of how the budget will be developed in future commencing in the 2015/16 fiscal year.</p> <p>He commented that there is nothing new to report on the Capital Update.</p> <p>He commented on the recent Article in Kamloops this week regarding administrative costs rising at TRU. M. Milovick explained the trend is accurate and our administration costs have been rising. He explained that when we became a University we merged with Open Learning, and in doing so assumed significant administrative costs. Also, at the same time as we had an increase in international students which required extra administrative</p>	

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<b>REPORTS AND UPDATES</b>	<p>support. M. Milovick stated that we invest in retention and services for the international students and both generate revenue for the institution.</p> <p>M. Milovick also commented that our efforts with regard to research and the new Faculty of Law added extra costs for administration.</p> <p>He also stated that he is comfortable that administration spending is appropriate amount for our University.</p> <p>M. Milovick pointed out that a document from CAUBO has the data showing administrative spending from the Canadian Universities. He explained that we took the survey and pulled the data for BC Universities and it showed that on the administrative side we are third lowest in spending in the province. He also stated that most of our budget is on academic side.</p> <p>B Ross thanked M. Milovick for the information.</p>	
	<b><u>Foundation Year End Report</u></b>	
	<p>C. Seguin commented that this is the first year we broke the \$5mm dollars in fundraising with over 2100 gifts and 18 events breaking all records.</p> <p>C. Seguin advised that P. Dagg was unable to attend and C. Seguin thanked the Board for appointing P. Dagg to the Foundation Board.</p>	
<b>SENATE REPORT</b>	<b><u>Senate Report</u></b>	
	<p>A. Shaver provided highlights from the Senate Report.</p> <p><i>On motion duly made and adopted, it was REOLVED to approve the computing science diploma.</i></p>	
<b>NEW BUSINESS</b>	<b><u>Ken Lepin - Resolution</u></b>	
	<p>B. Ross explained that the Board would like to send a letter to Mr. Lepin thanking him for his generous donation to the University.</p>	

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*On motion duly made and adopted, it was RESOLVED: that the Board of Governors of Thompson Rivers University expresses deep appreciation to Mr Ken Lepin for his ongoing support of Thompson Rivers University, especially its students and for his recent transformational gift of \$2.25 million dollars bringing his lifetime giving to \$2.50 million dollars and that the Chair of the Board of Governors inform Mr Lepin of this resolution by letter.*

**TRU Community Corporation - Quorum**

J. Sparks explained that TRUCC was established to assist with the university development of the University Village. It is a wholly owned subsidiary of TRU. Originally it was agreed by the TRU Board of Governors that the quorum for the TRUCC Board of Directors should be 8 of the 11 members and now TRUCC is asking that the quorum become a majority including one board member be present at the meeting.

*On motion duly made and adopted, it was RESOLVE quorum for a meeting of the TRUCC Board of Directors be set at a majority of the directors including one member from the TRU Board of Governors.*

It was agreed that B. Ross be appointed as a substitute director for the April meeting of the TRUCC Board as both H. Hove and A. Shaver are unable to attend.

*On motion duly made and adopted it was RESOLVED to appoint Brian Ross as a substitute Board Member for TRUCC Board meeting on April 16<sup>th</sup>.*

**PRESIDENT'S  
REPORT**

**Written Report from the Office of the President**

A. Shaver provided highlights from his written report highlighting the achievements of P. Dagg who was recently appointed to the Board of British Columbia's Forensic Psychiatric Services Commission and Stacey

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<b>CORRESPONDENCE</b>	<p>Jyrkkanen who was named volunteer of the month by the Canadian Red Cross.</p>	
	<p><b><u>Final Report from Auditor General's Office</u></b></p>	
	<p>B. Ross provided highlights from the Auditor General's Report and thanked John Sparks for his work.</p> <p>He noted that the Board has strong governance processes and we only received one recommendation which was a recommendation made to all three universities reviewed by the Auditor General this year. The recommendation related to the timing of this Board approval of that the Institutional Accountability Plan and Report.</p>	
<b>NEXT BOARD MEETING</b>	<p><b><u>May 30, 2014</u></b></p> <p><b><u>Meeting adjourned at 1:40 pm</u></b></p>	

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B. Ross, Board Chair

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A. Shaver, President & Vice-Chancellor